



GOVERNING BOARD MEETING MINUTES

South Bay Regional Public Safety Training Consortium

Thursday, March 28, 2024

10:00 a.m. – South Bay Regional Public Safety Training

Coyote Valley Campus Room D103 / Zoom Conference

I. Call to Order

Dr. Chris Dela Rosa called the meeting to order at 10:14 a.m.

Present:	Dr. Chris Dela Rosa Dr. Jon Knolle Mr. Paul Harvell Dr. Ram Subramaniam Dr. Carla Grandy Mr. Brad Deeds	Ohlone College Monterey Peninsula College Cabrillo College Hartnell College College of San Mateo Lake Tahoe Community College
Staff	Mr. Kevin Jensen Mr. Gregg Giusiana Mr. Ernie Smedlund Mr. Edward Flores Mr. Mike Manning	SBRPSTC SBRPSTC SBRPSTC SBRPSTC SBRPSTC
Absent:	Dr. Andrew LaManque Ms. Judy Cutting Dr. Pedro Avila Ms. Marilyn Morikang Dr. Travaris Harris Mr. Graciano Mendoza Mr. Jeff DeFranco	Ohlone College Monterey Peninsula College Gavilan College Gavilan College Cabrillo College Hartnell College Lake Tahoe Community College

II. Approval of Agenda (A)

Motion to Approve the Agenda

Motion: Dr. Jon Knolle 2nd: Mr. Paul Harvell

Motion passes unanimously

III. Consent Agenda

- a. Approval of November 16, 2023 Board Minutes (A)**
- b. Alternate JPA Board Representative (A)**

Motion: Mr. Paul Harvell

2nd: Dr. Jon Knolle

Motion passes unanimously

IV. Public Comment

N/A

V. Discussion/Information Item(s)

a. Financial Report (D)

The Consortium provides updates on the organization's financial health/status and meeting FTES goals for member colleges on a regular basis. Mr. Ernie Smedlund reported to the board that the Consortium has completed about 70% of the fiscal year. Invoices to the Colleges will be sent out for April and May and final invoices will be sent in June, possibly July, depending on the final reported #'s. The monthly apportionment between all the colleges is about \$1.7 million.

The Consortium is budgeted at the base rate of \$8.5 million, and they anticipate to meet the max rate allowance of \$9.3 million. This is based on the additional FTES from several colleges. Mr. Smedlund thanked the board and advised the additional funds would go towards the purchase of much needed EVOC vehicles and additional equipment. He also reported that Contract Courses are trending low. However, this is typical and once POST is billed, at the end of the fiscal year, this should show an increase of about \$1.5 million. Another item on the report reporting low is the Agency Revenue Sharing. Once those courses are closed, they expect to see a significant increase of about \$245k.

Mr. Smedlund advised that there was an error in the Item #'s on the Budget Report. 55000 & 55300 were transposed and will be corrected on the next Report. He also shared that there are some major expenses coming up: 10 new EVOC cars and additional fleet cars for Administrative Staff (approx. \$500k).

b. FTES Report (D)

Mr. Edward Flores reviewed the FTES Allocation Summary with the Board. He shared that the Consortium started the fiscal year with a base rate of 2380. That # has been increased to 2544.11 due to the additional allocations from several Colleges (MPC, Gavilan and LTCC). At the end of the fiscal year, after reconciliation, it is reported that there is a 1 – 2% difference of the base allocation per College.

The Consortium is confident that they will meet their allocations by end of the fiscal year. Mr. Flores shared that this is due to the increase and return of Conferences, the

Field Training Program (FTP) and the increase of courses through the Fire Program through Santa Clara and Santa Cruz Counties.

Dr. Dela Rosa asked about potentially increasing the offering of online courses. Mr. Flores advised that was considered once before, during COVID. The Curriculum Coordinator was asked to develop some content for this, then after COVID there wasn't any more push to continue the development for online courses. Dr. Jon Knolle advised that any curriculum that was submitted, and approved to MPC for online courses, remain approved. Mr. Flores advised that they will revisit this. However, due to the nature of the courses that we offer most courses can only be taught in person; In-service training, perishable skills and POST requirements. Dr. Dela Rosa reviewed some of the benefits of presenting online courses that include cost savings. He also added that this may also be a benefit to Gavilan College since they are willing to increase their FTES to 1k to help achieve center status for the Consortium's location.

Dr. Dela Rosa wanted to remind that Consortium that the College's don't receive apportionment from the state for non-resident (CA) students. Those students should not be included in final reporting.

c. Strategic Planning Retreat (D)

The Consortium was asked by the JPA Board to assist in obtaining a Strategic Planning Facilitator. Mr. Kevin Jensen shared that the Consortium has contracted Dr. Catherine Webb to assist with the Strategic Planning Retreat. She proposed 2 dates; 6/20 and 9/19 (both dates are the same as regularly scheduled JPA meetings). The Board agreed that this 6/20 would work. The JPA meeting will be held at 9:00 am and the Retreat will be held then after.

It is preferred to hold the meeting in person, however, Zoom may be an option. Staff to send a Calendar invite for the meeting.

d. ID.Me Implementation by Colleges (D)

The Consortium was recently advised the California Community College System recently implemented the ID.me student verification process as part of the OpenCCC student registration process to assist with the reduction of fraud. While students can opt-out of the verification process, students who have chosen to opt-out have been subsequently contacted and required to provide proof of identification before their application is processed.

Mr. Flores shared with the Board that so far, we were aware of 2 colleges that have implemented this process; Ohlone and CSM. Is this something that is going to be required by all colleges? He shared his concerns that this may be a cumbersome process for the students attending courses through the Consortium and if students decide to opt-out, will there be a negative impact on the FTES base.

Dr. Knolle shared that MPC has also implemented the process. He shared that all colleges had this implemented on 2/2/24, and it was not by choice. Some colleges are implementing the process more than others. Dr. Dela Rosa explained the reasoning behind why this was implemented. He shared that, especially during COVID, many people were applying to become students with the Community Colleges to take advantage of Financial Aid, and many special offers and discounts offered to College Students from different companies. The Chancellors office thought of implementing the ID.me to verify the student and minimize the influx of fraudulent students. He also shared some of the processes that Ohlone college has in place to process the student applications and for those who opt-out of the ID.me process.

Each College has the ability to manually verify each student who has opted out of the process. Dr. Dela Rosa recommends for the Consortium to continue working with the different A&R teams for each college to assist with the process. Mr. Jensen thanked the Board for the clarification and to help us better understand the process.

VI. Announcements

Mr. Ernie Smedlund will be contacting each college for their FY24/25 allotments. Dr. Dela Rosa requested to have final/preliminary invoices be sent by June 13th if possible.

Mr. Kevin Jensen announced Gregg's retirement and thanked him for his 15 years of service with the Consortium. Gregg started his career with Law Enforcement with Gilroy PD on January 24, 1974, 50 years of service! He thanked the Board for their continued support and especially for their support during his time as the Interim President.

Several of the Board Members thanked Mr. Giusiana for his time with the Consortium and wished him well on his retirement.

VII. Adjournment

Meeting adjourned at 10:54 a.m.

VIII. Next meeting Scheduled June 30, 2024