



THE ACADEMY

1700 West Hillsdale Boulevard
San Mateo, CA 94402
650-574-6466
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To: SB175 Recruit
From: Lizette Vega
Date: June 2023
Re: **MANDATORY** Orientation and Academy First Day Information

You have been accepted into the South Bay Regional Public Safety Training Consortium Police Academy Class SB175 being held at the College of San Mateo, 1700 West Hillsdale Boulevard, San Mateo, California. The Class SB175 Academy begins on Monday, July 31st.

Orientation will be held on **Thursday, July 27th at 7:00 a.m.** at The CSM Public Safety Training Center. **Orientation attendance is mandatory.**

Orientation Day:

1. Arrive at The Academy on Thursday, July 27th, at 7:00 a.m. to pick up your course material.
2. Park in the student parking lot J and meet in Building 35, Room 103.
3. Required attire, unless otherwise specified by your agency:
 - **Men:** Suit or sports coat, slacks, button down and collared shirt, tie and dress shoes. Clean shaven.
 - **Women:** Same as men, minus tie. **No high heels**; closed back and toe shoes. Hair secured in a bun.

First Day Requirements:

1. Arrive at The Academy on Monday, July 31st no later than 8:00 a.m. and park in the student parking lot J.
2. Meet in Building 35, Room 103.
3. Wear your class "A" uniform as listed on pages 4 and page 5 of your Basic Police Academy Student Needs List (long sleeve shirt & tie; NO duty belts, firearms or batons).
4. Remember to bring the materials listed on page 18 of the Basic Police Academy Student Needs List.
5. Read "Recruit Procedures Manual" prior to the first day of class. (will be provided electronically after Orientation).

If you have any questions, please call (408) 229-4299.

Sincerely,

Lizette Vega

Instructional Services Assistant