



GOVERNING BOARD MEETING MINUTES

South Bay Regional Public Safety Training Consortium

Thursday, January 19, 2023
9:30 a.m. – South Bay Regional Public Safety Training

Coyote Valley Campus Room D103

I. Call to Order

Dr. Chris Dela Rosa called the meeting to order at 9:30 a.m.

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| Present: | Dr. Chris Dela Rosa | Ohlone College |
| | Dr. Jon Knolle | Monterey Peninsula College |
| | Dr. Pedro Avila | Gavilan College |
| | Mr. Jeff DeFranco | Lake Tahoe Community College |
| | Mr. Brad Deeds | Lake Tahoe Community College |
| | Ms. Michelle Schneider | College of San Mateo |
| Staff | Ms. Vy Le | Ohlone College |
| | Ms. Kimberly-Anne Gonzales | Ohlone College |
| | Mr. Gregg Giusiana | SBRPSTC |
| | Mr. Ernie Smedlund | SBRPSTC |
| | Mr. Edward Flores | SBRPSTC |
| | Mr. Michael Manning | SBRPSTC |
| Absent: | Dr. Jennifer Taylor-Mendoza | College of San Mateo |
| | Mr. Jaime Mata | Gavilan College |
| | Mr. Graciano Mendoza | Hartnell College |
| | Dr. Cathryn Wilkinson | Hartnell College |
| | Ms. Judith Cutting | Monterey Peninsula College |
| | Dr. Andrew LaManque | Ohlone College |

a. Approval of Agenda

No changes made to the Agenda

II. Approval of Board Minutes

- a. January 13 Special Board Meeting**
- b. November 17, 2022**

Motion: Dr. Jon Knolle

2nd: Ms. Michelle Schneider

Motion approved unanimously

III. Public Comment

No public members present.

IV. Closed Session – President/CEO Candidate Interviews

V. Business

A. Report from Closed Session – Candidate Interviews

Closed Session ran from 9:34 a.m. to 12:48 p.m.

No report from Closed Session

B. Capital Projects Fund (A)

This item is being brought back to the board for further discussion from the last regular JPA meeting in November. Prior to FY2020/21, the JPA had established a Capital Project Fund at a cost of \$100 per FTES generated for capital projects and equipment replacement/purchases. The contributions were suspended as colleges were no longer receiving similar funds from the state. The reinstatement of this contribution would add an approximate \$202k to the Consortiums Capital Projects Fund on an annual basis.

Mr. Jeff DeFranco asked what the current balance of the general fund account? This data was not readily available to share with the board at this time, but will be presented in a future meeting. He also suggested that the list of items needing replacement should be divided into Operational and Staff Equipment. These two categories should be shown as 2 different expenses. Mr. DeFranco also shared that the government has pulled back 50% of the equipment funding to the colleges.

Motion: To not reinstate the \$100 per FTES generated from each college for the FY22/23, but may be reconsidered at a future Board Meeting.

Motion: Mr. Jeff DeFranco 2nd: Dr. Jon Knolle

Motion approved unanimously

C. Coyote Valley Facility Use Agreement (A)

In FY2020/21, the Consortium engaged in a two-year least/Joint Use Agreement with Gavilan College for occupancy and use of the Coyote Valley Campus. The agreement expired in June 2022 and the contract was extended for another year during the January 2022 Board Meeting. With the contract coming to end in June 2023, the Board recommends identifying a negotiation team with Executive staff, to include at least one JPA Board Member, to negotiate the renewal of the contract with Gavilan College.

The recommendation of the Interim President includes reducing the amount of cash rent paid to include only the administrative offices or returning to the prior FTES generation in lieu of rent arrangement. This would be approximately 75 FTE for

the office space only and 150 FTE for use of the full facility. Should Gavilan accept the new agreement, this would result in an annual savings of up to \$720k to the Consortium budget.

Dr. Dela Rosa suggested that there should be a sub-committee created to have conversations with the Chancellor's Office to explore the options of Center Status for the Consortium.

Motion: Dr. Chris Dela Rosa and Dr. Jon Knolle were nominated to assist the Executive staff to negotiate the new Gavilan Lease Agreement

Motion: Mr. Jeff DeFranco 2nd: Ms. Michelle Schneider

Motion carries unanimously.

D. Report on Fire-EMS Program Expansion (D)

Mr. Giusiana shared with the board that in July of 2022, the Consortium began its first Paramedic cohort at Monterey Peninsula College. Our partnering agencies have requested the addition of more Paramedic courses as well as additional EMT courses to their program. Additionally, multiple agencies have requested more Professional Joint Fire Academies.

Currently there is a demand for paramedic programs in Santa Clara County. Santa Clara Co. EMS Medical Director, Dr. Kenneth Miller, reached out to the Consortium to see if they could provide additional cohorts within the County, since there is currently a crisis in the number of certified paramedics. In order to do so may require possible expansion of the Consortium Colleges or a side agreement with a non-member College.

Currently Foothill College has the curriculum to run a Paramedic program, however, they are no longer a part of the Consortium. The board agreed that it would be best to remain with one of the member colleges and have them go through the accreditation process. MPC does have their own EMS programs, however, due to accreditation guidelines, they cannot present those courses in Santa Clara County, since we are in a different region. Gavilan College does have the curriculum, but would need to complete the accreditation process. The Consortium, along with MPC, will work with Gavilan to get that process started.

VI. Announcements

None

VII. Adjournment

Meeting was adjourned at 1:10 p.m.

Next JPA Board meeting is scheduled for March 16, 2023