



GOVERNING BOARD MEETING MINUTES

South Bay Regional Public Safety Training Consortium

Thursday, November 18, 2021
10:00 a.m. – South Bay Regional Public Safety Training

Zoom Meeting/In-Person

I. Call to Order

Dr. Kathleen Rose called the meeting to order at 10:04 a.m.

Present:	Dr. Kathleen Rose	Gavilan College
	Mr. Graciano Mendoza	Gavilan College
	Dr. Jon Knolle	Monterey Peninsula College
	Dr. Ginger Charles	Cabrillo College
	Dr. Steven Crow	Hartnell College
	Mr. Brad Deeds	Lake Tahoe Community College
	Ms. Michelle Schneider	College of San Mateo
	Dr. Chris Dela Rosa	Ohlone College
	Dr. Gahda Al-Masri	Ohlone College
	Ms. Linda Vaughn	SBRPSTC
	Mr. Gregg Giusiana	SBRPSTC
	Mr. Ed Flores	SBRPSTC
	Mr. Michael Manning	SBRPSTC
	Mr. Ernie Smedlund	SBRPSTC
Absent:	Mr. Paul Dela Cerda	Cabrillo College
	Mr. Paul Harvell	Cabrillo College
	Dr. Jennifer Taylor-Mendoza	College of San Mateo
	Ms. Kim Lopez	College of San Mateo
	Dr. Cathryn Wilkinson	Hartnell College
	Dr. Raul Rodriguez	Hartnell College
	Mr. Jeff DeFranco	Lake Tahoe Community College
	Ms. Gerlinde Brady	Cabrillo College

a. Approval of Agenda (A)

Motion: Dr. Chris Dela Rosa 2nd: Mr. Brad Deeds

Agenda approved unanimously

II. Approval of Minutes from September 16, 2021

Motion: Ms. Michelle Schneider 2nd: Dr. Chris Dela Rosa

Minutes approved by majority

Mr. Brad Deeds abstained because he was not present at the meeting.

III. Approval of Resolution #2021-1 to Enact AB 361 (A)

Motion: Dr. Jon Knolle 2nd: Mr. Brad Deeds

Ayes: 6 Noes: 0 Abstain: 0 Absent: 1 (at time of voting)

IV. Public Comment

No public members present.

V. Closed Session – Personnel Action

VI. Report out of Closed Session (A)

No report out of Closed Session

VII. Business

a. Gavilan College JPA Board Membership (A)

Gavilan College requests Mr. Graciano Mendoza, newly appointed Vice President of Administrative Services, be approved as their alternate representative for Gavilan College to the JPA Governing Board.

Motion: Dr. Ghada Al-Masri 2nd: Dr. Ginger Charles

Motion passes unanimously

b. Election of JPA Board Vice Chair Position (A)

Effective November 1, 2021, Dr. David Martin resigned his position as the President at Monterey Peninsula College. The President asks that the Board nominate and approve a replacement for Dr. Martin. The Board nominates Dr. Chris Dela Rosa as the new Vice Chair. Dr. Dela Rosa accepts the nomination.

Motion: Dr. Steven Crow 2nd: Dr. Ghada Al-Masri

Motion passes unanimously

c. Financial Report (D)

The Consortium provided the Board with an update on their Chart of Accounts to provide more details regarding the income generated from the various POST contracts that they support.

Mr. Smedlund shared that the Consortium is at about 33% through the fiscal year. Total income to date is a little over \$4 million and expenses are running a little higher at \$4.2 million. This trend may continue through the end of the fiscal year.

Dr. Rose suggested for a budget workshop at the next meeting to include discussions on the tentative budget for FY22-23, FTEs allocations, contract trends and enrollment trends.

An FTEs Allocation Summary for FY21-22 was provided to the board for review. Mr. Ed Flores shared that it reflects 2320 FTEs inclusive of rent. The Consortium has classes scheduled to meet approximately 81% of those allocations, currently. The goal is to have courses/conferences scheduled to meet at least 90-95% by the end of the calendar year.

d. Annual Audit (A)

Ms. Vaughn shared with the Board that there were 2 changes that came from the Annual Audit report:

- 1) The Consortium had pre-booked an expense in anticipation of an invoice. Once the invoice was received and paid, it was paid against a different expense account before the end of the fiscal year. This caused a positive of about \$56k for the end of the fiscal year.
- 2) The Consortium has always mirrored the colleges process of processing payroll, for part-time employees, against a 40-hour work week. In 1998 there was a change in legislation in regards to over-time payments that was never adapted. This resulted in an expense of about \$65k in payments to those part-time employees who were affected over the last 2 years. The employee handbook has now been updated to reflect the appropriate changes in overtime payments.

Motion: Dr. Steven Crow 2nd: Ghada Al-Masri

Motion passes unanimously

e. COVID-19 Vaccination Mandates (A)

Motion: Dr. Steven Crow 2nd: Michelle Schneider

At the direction from the Board at the last meeting, South Bay took a survey of all seven consortium colleges in regards to their vaccination requirements. The survey found that 6, of the 7 colleges, have passed mandatory vaccination policies requiring all staff, faculty, and students to be vaccinated against the COVID-19 virus. 2 of these college require all registered students to be vaccinated regardless of the location in which they are taking courses (i.e., off campus locations and online courses)

In addition, South Bay surveyed their partnering agencies and students enrolled in current courses, as well as other police academies, to see if they had vaccine mandates in place as well. Surveys revealed that there are varying policies on requiring mandatory vaccinations. 33% of their students, and agency partners, are either not vaccinated and/or not planning to initiate a mandatory vaccine policy. A report was provided to the board for review.

Ms. Vaughn added that if South Bay had a mandate in place to require the vaccine, it is expected that there will be at least a 30% decrease in college enrollment. In FTEs, this would translate to about a \$1.3 million reduction in income to the Consortium as well as an additional \$500k reduction in indirect income.

The recommendation brought to the board is that South Bay follow the OSHA ETS guidelines. They will strongly suggest for staff and students to be vaccinated. For those who are not vaccinated, including those with religious and medical exemptions, will be required to be tested weekly as well as wear masks while in class and/or on campus. Protocols for each county will be followed as appropriate for each course held there.

Since an actual procedure document was not brought to the board for review, Dr. Rose suggests that the motion for approval be withdrawn. The board recommends for a special meeting, before the next regular JPA meeting, to allow South Bay to present a procedure in regards to what South Bay will be putting in place in regards to their staff and students for in person and long-distance education. Any instructors being paid directly from any of the consortium colleges should adhere to that specific college policies.

The Board provided feedback on what policies and procedures they have in place.

Motion withdrawn

VIII. Announcements

No announcements made

IX. Adjournment

Meeting was adjourned at 11:13 a.m.

Next regular JPA Board meeting is scheduled for January 20, 2022