



THE ACADEMY

1700 West Hillsdale Boulevard
San Mateo, CA 94402
650-574-6466
www.theacademy.ca.gov

To: SB166 Recruit
From: Lizette Zuniga
Date: October 2021
Re: **MANDATORY** Orientation and Academy First Day Information

You have been accepted into the South Bay Regional Public Safety Training Consortium Police Academy Class SB166 being held at the College of San Mateo, 1700 West Hillsdale Boulevard, San Mateo, California. The Class SB166 Academy begins on Monday, November 1, 2021.

Orientation will be held on **Thursday, October 28 at 7:00 a.m.** at The CSM Public Safety Training Center. **Orientation attendance is mandatory.**

Orientation Day:

1. Arrive at The Academy on Thursday, October 28, at 7:00 a.m. to pick up your course material.
2. Park in the student parking lot Bulldog #9C and meet in Building 35, Room 103.
3. Required attire, unless otherwise specified by your agency:
 - **Men:** Suit or sports coat, slacks, button down and collared shirt, tie and dress shoes. Clean shaven. (MASK REQUIRED)
 - **Women:** Same as men, minus tie. **No high heels**; closed back and toe shoes. Hair secured in a bun. (MASK REQUIRED)
4. Bring a printed copy of the ACADEMY COVID REGULATIONS.

First Day Requirements:

1. Arrive at The Academy on Monday, November 1, 2021 no later than 8:00 a.m. and park in the student parking lot Bulldog #9C.
2. Meet in Building 35, Room 103.
3. Wear your class "A" uniform as listed on pages 4 and page 5 of your Basic Police Academy Student Needs List (long sleeve shirt & tie; NO duty belts, firearms or batons).
4. Remember to bring the materials listed on page 18 of the Basic Police Academy Student Needs List.
5. Read "Recruit Procedures Manual" prior to the first day of class. (will be provided electronically after Orientation).

If you have any questions, please call (408) 229-4299.

Sincerely,

Lizette Zuniga

Instructional Staff Coordinator