



# THE ACADEMY

560 Bailey Avenue  
San Jose, CA 95141  
408-229-4299 ♦ 408-229-4298  
[www.theacademy.ca.gov](http://www.theacademy.ca.gov)

Date: May 15, 2020  
To: Academy Students, Visitors and Staff  
From: Michael Manning, Director of IT & Facilities  
Re: **Academy Campus COVID-19 Policy**

In an effort to safeguard Academy staff and students against the COVID-19 pandemic, we are taking steps to minimize contact while ensuring proper social distancing and hygiene procedures are practiced on the Academy's campuses.

It is crucial that no staff or students come to the Academy who are experiencing ANY flu-like symptoms whatsoever. ***Staff, visitors, or students who exhibit any symptoms will be sent home immediately and will require a doctor's release before being allowed to return to the Academy.***

Until further notice the following minimum standards will be in effect.

## **Masks and Hygiene**

All students, visitors, and Academy staff are required to wear a cloth or particulate mask that covers the mouth and nose while on campus. All students, visitors and staff are required to maintain a minimum distance of 6 feet from others to further limit the potential for exposure while on the campus.

- Avoid touching your eyes, nose, and mouth.
- Wash your hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are not available.
- Hand sanitizer dispensers are available mounted on the walls near building entrances and classrooms throughout the campus.

## **High Risk Individuals**

The CDC considers older adults and people of any age who have underlying medical conditions at higher risk for severe illness from COVID-19. If you or someone at your shelter in place residence identify with any of the conditions listed on the CDC website please communicate with your instructor or supervisor so additional preventative measures and accommodations can be made to help ensure the health and safety of all. Higher risk individuals identified but not limited to:

- People of all ages with underlying medical conditions, particularly if not well controlled
- People 65 years or older
- People with chronic lung disease or moderate to severe asthma
- People who have serious heart conditions
- People who are immunocompromised

- Many conditions can cause a person to be immunocompromised, including cancer treatment, smoking, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications
- People with severe obesity (body mass index [BMI] of 40 or higher)
- People with diabetes
- People with chronic kidney disease undergoing dialysis
- People with liver disease

Additional resources regarding covid-19 and the prevention of infection can be found at <https://www.cdc.gov/coronavirus/>