

# OpenCCC - Cabrillo College Instructions

This is a multi-step process where you will:

1. Obtain an OpenCCC Student ID number
2. Obtain a Cabrillo Student ID number
3. Submit **both** Student ID numbers using the South Bay Registration Form or in the link provided by the class assistant

1. Please [click here](#) to begin the online registration process, then click on Apply:

**ADMISSIONS & RECORDS**

- Apply for Admission
  - U.S. Based Students
  - International Students
  - Transferring to Cabrillo
  - High School Students
- BOG/Loss of BOG
- Contact Us & Hours
- Dates & Deadlines
- Drop a Course
- Education Plans-The Student Planning Tool
- Eforms Help
- Enrollment Verification
- Fees, Payments & Refunds

**Apply for Admission**

When to Apply? For Spring, Summer and Fall 2016: Apply as early as October 1, 2015

Do I need to Apply? If you applied for or attended Cabrillo in the last year, you do not need to apply again and may go ahead and register for classes as a continuing student.\*

Apply Online with OpenCCC

You can apply for admission by filling out your information online. If you require assistance applying online, we encourage you to come to the Admissions & Records Office (Main Campus or Watsonville) so

**U.S. Students Apply >>**

<p>Click on <b>Create an Account</b>.</p> <p>If you already have an OpenCCC account</p> <p>Click on <b>Sign In</b>.</p>	<p><b>Application to College</b></p> <p>Before applying to college you must first have an OpenCCC account.</p> <p>The OpenCCC single sign-in account allows you to access the online services of the California Community Colleges.</p> <p>OpenCCC is a service of the California Community Colleges Chancellors Office. The information in your account is kept private and secure.</p> <p><a href="#">Create an Account</a> or <a href="#">Sign In</a></p>
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Follow the prompts to either create your new account or update an existing one. After creating a new account, you will receive an email from [support@openccc.net](mailto:support@openccc.net) that will include your new OpenCCC Student ID number. Save your OpenCCC logon and password. Should you apply for any other CA community colleges, you will be able to use them in this system.

2. The system will direct you to fill out the Application for Admission to Cabrillo. If you are asked to choose a semester, enter the one as instructed or the current semester. If you are asked for a topic of study, choose one closest to the class in which you are enrolling; i.e., Admin of Justice or Law Enforcement. Review the application and submit. You will receive a confirmation page with the following information:

*Your application for admission has been submitted to Cabrillo. Thank you.*

The email will also include your name, OpenCCC Student ID number, Term Applied, your email, submission date and confirmation number. Save a pdf version of the confirmation page for your records. The confirmation number is NOT your Student ID number.

Within 72 hours, you will receive an email from Admissions which will contain your new college Student ID number. If you do not receive the email, check your Spam folder.

3. Submit **both Student ID numbers** (Open CCC Student ID & Cabrillo Student ID) using the South Bay Registration Form or in the link provided by the class assistant. If no contact is found, email to [sbrpstc@theacademy.ca.gov](mailto:sbrpstc@theacademy.ca.gov).