



THE ACADEMY

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In an effort to safeguard South Bay Regional (SBRPTC) staff and students amidst the COVID-19 concerns, we are taking steps to minimize contact between Recruits, Instructors and Staff while on campus and ensuring proper social distancing during the delivery of our courses. The following minimum standards will be in effect beginning 03/16/2020 until further notice.

BASIC ACADEMY DAILY PROCEDURES

It is crucial that no student or instructor come to the Academy who is experiencing ANY symptoms whatsoever. ***Students or staff who exhibit any symptoms will be sent home immediately and will require a doctor's release before being allowed to return to the Academy.***

Coordinators will actively work with instructors to have a plan for alternate instructors and make-up instruction dates for students who may be unable to attend classes for up to 2 weeks or more. Make up dates may need to be on weekends or afterhours.

Keep an accurate log of all recruit hours missed related to COVID-19, and how and when hours will be made up.

START OF DAY / CLASSROOM

- All desktops, chairs, door handles, and other common surfaces will be sanitized prior to the beginning of class each day.
- Any student may wear a surgical type mask at any time during instruction.
- Any opportunity that students have to be in close contact with each other needs to be addressed and minimized.
- Morning flag ceremonies will be completed at double open ranks distance.
- Recruits will enter the classroom in a single file with at least a 6' gap between them. Recruits will be separated with a
• minimum of 6' space between them while in the classroom including at desks.
- Students will dismiss and exit the classroom one row at a time maintaining distance and not congesting the center aisle.

Ensure that the instructors are aware of the seating separation and alter their presentation if necessary to exclude breakout sessions or table exercises.

In simple terms, Recruits need to move about the campus as if they have a 6' shield around them at all times.

BREAKS AND LUNCHES

No loitering in groups at any time. This includes back tables where paperwork is turned in, break room and locker rooms. In order to provide more space for lunchtime, students will be allowed to eat in the classrooms.

PRIOR TO EATING – ALL TABLE SURFACES WILL BE WIPED DOWN – AND AGAIN WHEN DONE

Please ensure that the cleanliness of this is monitored, and food is not left behind. With the rain, rodents will be on the hunt.

Bathrooms will be restricted to two recruits at a time in a bathroom. If a line forms, the 6' social distance rule must be followed.

LOCKER ROOMS:

For the time being, the use of locker rooms should be drastically reduced. When possible, on days that only have classroom instruction, have the recruits arrive to campus in uniform wearing a non-identifying cover jacket or sweatshirt. As usual duty belts are to be kept in the trunk of the car or covered out of site while in transit. Blue guns will be worn and duty weapons left at home, except on range dates. Students will need to plan for what is needed for class and have it ready in the trunk for that given day.

It is encouraged for the next few weeks that Class B uniforms be the uniform of the day making it easier to come to the academy dressed and ready.

Recruits should do their best to arrive as close to the start time as possible understanding that there will be no loitering and congregating as groups on campus. This applies to the student parking lots, as well.

PT should be at the end of the day and recruits should change out in small groups. After PT is concluded, recruits will retrieve their gear from the locker room (again in small groups), leave campus and shower at home.

ACT – Recruits will have all gear (batons, blue guns, handcuffs, etc.) sanitized prior class starting. Recruits will sanitize hands prior to class and use hand sanitizer in between exercises throughout the class session each time they are in contact with another recruit.

If weather permits, attempt to hold instruction outside. When not available, minimize the contact as much as possible. Sanitize the mats after each session, INCLUDING ALL WALLS.

RANGE – All shotguns need to be sanitized between uses with disinfectant wipes.

DAILY CLEANING & SANITIZING

All common surfaces, equipment and vehicles will be sanitized before and after each instruction day at minimum. Desks, chairs, door handles, etc., will be wiped down throughout the day when possible.

On days that locker rooms are being used, surfaces will be sanitized at the beginning and end of the day at a minimum. Encourage students to follow safe practices in their homes and at any time away from the Academy.