

## CALIFORNIA DEPARTMENT OF JUSTICE BUREAU OF FIREARMS AUTOMATED FIREARMS SYSTEM (AFS) REQUEST FOR FIREARM RECORDS



This form must be notarized and include a <u>photocopy of a valid identification card</u> (California Driver License, California Identification, Military Identification, or Out-of-State Identification) This form cannot be used to request firearm records for another individual. Please be advised the Department of Justice began retaining information regarding sales of rifles and shotguns effective January 1, 2014. As a result, records of rifles and shotguns prior to January 1, 2014 are limited to Assault Weapon registrations and voluntary reports of ownership.

Last Name:	Suffix:	First Name:		Middle Name:	
Address:		City:		State:	Zip Code:
Date of Birth: (mm/dd/yyyy)	Driver License/I	river License/ID Number:		Telephone Number:	
Please send me a list of the fire	arms for which I am	listed as the purchas	ser, owner, or a	assault w	veapon registrant.
Signature:			Date:		
	CERTIFICATE	OF ACKNOWLED	<u>GMENT</u>		
A notary public or other officer of document to which this certificat	. •	_	•		_
In the State of	, county of	, on			before
me,	, county of before, on before				
who proved to me on the basis of within instrument and acknowled capacity(ies) and that by his/her the person(s) acted, executed the	dged to me that he/sh r/their signature(s) on	he/they executed the sa	ame in his/her/ti	heir autho	orized
I certify under PENALTY OF PE	RJURY under the law	ws of the State of Califo	ornia that the fo	regoing is	s true and correct.
WITNESS my hand and official	seal.				
Signature		(Seal)			

Please send your completed request form and copy of valid identification to:

Department of Justice Bureau of Firearms AFS Private Citizen Request P.O. Box 820200 Sacramento, CA 94203-0200

## **Privacy Notice**

As Required by Civil Code § 1798.17

**Collection and Use of Personal Information.** The Bureau of Firearms in the Department of Justice collects the information requested on this form as authorized by Penal Code sections 11122 and 11123. The Bureau of Firearms uses this information to process a request for firearm records. In addition, any personal information collected by state agencies is subject to the limitations in the Information Practices Act and state policy. The Department of Justice's general privacy policy is available at <a href="http://oag.ca.gov/privacy-policy">http://oag.ca.gov/privacy-policy</a>.

**Providing Personal Information.** All the personal information requested in the form must be provided. This form will not be processed for failure to provide all personal information requested.

**Access to Your Information.** You may review the records maintained by the Bureau of Firearms in the Department of Justice that contain your personal information, as permitted by the Information Practices Act. See below for contact information.

**Possible Disclosure of Personal Information.** In order to process a request for firearm records, we may need to share the information you give us with any peace officer or other person designated by the Attorney General upon request.

The information you provide may also be disclosed in the following circumstances:

- In response to a Public Records Act request, as allowed by the Information Practices Act;
- To another government agency as required by state or federal law;
- In response to a court or administrative order, a subpoena, or a search warrant.

**Contact Information.** For questions about this notice or access to your records, you may contact the Department of Justice, Bureau of Firearms at P.O. Box 820200, Sacramento, CA 94203-0200, by phone at (916) 227-3589, or via email at <a href="mailto:bofafsunit@doj.ca.gov">bofafsunit@doj.ca.gov</a>.