



The **ACADEMY**

South Bay Regional Public Safety Training Consortium

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Wednesday, May 7, 2014

**10:00 am – South Bay Regional Public Safety Training
Room 103**

I. Call to Order

Dr. Steve Kinsella called the meeting to order at 10:03 am.

Present:	Dr. Steve Kinsella	Gavilan College
	Mr. Earl Davis	Monterey Peninsula College
	Mr. Al Muñoz	Hartnell College
	Dr. Ron Travenic	Ohlone College
	Mr. Peter Fitzsimmons	San Jose/Evergreen
	Mr. Rick Bennett	Mission College
	Mr. John Mummert	Foothill College
	Dr. Kindred Murillo	Lake Tahoe Community College
	Ms. Michelle Schneider	College of San Mateo
	Mr. Steve Cushing	SBRPSTC
	Ms. Linda Vaughn	SBRPSTC
	Mr. Michael Lombardo	SBRPSTC
	Mr. Gregg Giusianna	SBRPSTC
	Ms. Marti Rogers	SBRPSTC

Absent:	Dr. Walter Tribley	Monterey Peninsula College
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II. Approval of Minutes from March 20, 2014 (A)

Motion to approve by, Mr. John Mummert and 2nd by Dr. Kindred Murillo.

Peter Fitzsimmons clarified the reason for his abstention to approve The Gavilan District Expansion Agenda Item was due to the fact he had not received direction on the matter from his District Board.

III. Public Comment

None.

IV. Business

a. Selection of SJECCD Board Representative (A)

Monterey Peninsula College requests that Mr. Earl Davis be designated as its alternate representative to the JPA Governing Board.

Motion to approve by, Mr. John Mummert, 2nd by Dr. Ron Travenick.

b. Notice from De Anza College of withdrawal from JPA (A)

Written notice was received from De Anza College of its withdrawal from the Consortium and JPA Board. This notice is compliant with the JPA Agreement and no pending financial obligation or other outstanding business matters exist between De Anza College and the JPA.

Motion to approve by, Dr. Kindred Murrillo, 2nd by Mr. Rick Bennett.

c. Review of Consortium's Harassment Investigation Protocol (A)

A hazing incident in the Fire Fighter Academy was recently reported to the Consortium President. Without delay, a thorough investigation was conducted in response to this disturbing news. At the conclusion of the investigation, it was determined that lines for a positive learning experience were crossed. Because of this, 2 Fire Academy instructors elected to resign. Academy trainers associated with the Fire Fighter Academy were retrained with the expectation that they be proactive in reporting complaints in a prompt and diligent manner.

At the direction of the Board at the March JPA Board Meeting, the Consortium Harassment Policy was revisited and modified slightly which now states that reporting any type of harassment is mandatory for all supervisors.

The Consortium is committed to providing a work environment free of unlawful or prohibited harassment in any form.

Motion to approve by, Dr. Kindred Murrillo, 2nd by Dr. Ron Travenick.

d. FTES Update (D)

Linda reported that the Consortium is over 100% full for the fiscal year. The goal is to run slightly over to prepare for shrinkage. We exceeded our initial target which comes as great news after 4 tough years. Along with this great news, there are no late entries anticipated. It is expected that next year we will start higher than this year's ending.

e. Review of Consortium's Administrative Software (D)

South Bay has been managing internal student records with a "home-made" system. This software was developed in 1998 and has out-lived its life expectancy. Since it is now considered to be on "life support" it will likely come to an abrupt end and will no longer be compatible within future technologies.

We have recently assessed a viable solution to replace our antiquated and soon unusable "in-house" system. The replacement employs a secure cloud-based software service specifically designed as a customizable academic information system which meets the needs of Academy student records management.

Just a few years ago while pricing software replacement systems, many platforms were in the \$250,000 and higher range. Cloud-based delivery technologies have been not only compatible for Consortium needs, but also come with a dramatic reduction in the price tag of replacement systems. The cost of this academic information system is \$33,000 and has been negotiated to be paid over 3 fiscal years. The customization process is currently under way which will add savings by eliminating the redundancy of our current in-house version; truly a “work flow savings.”

f. Update of CCC Apply (A)

Approximately 4 years ago, South Bay had contacted the company whom managed CCC Apply with the intent of gaining access to the CCCApply registration process. This opportunity was seen as a favorable direction to go as it would be a means to stream-line student application process not to mention the over all work flow for member colleges and South Bay. We were told that it would be prohibited for the Consortium to have access because we were seen as a non-college entity.

As a result of the State Chancellor’s most recent inquiry and the introduction of the “new” CCCApply prompted a permission request once again. Linda Vaughn and John Mummert of Foothill College met with Tim Calhoon from the CA Community College Technology Center. Mr. Calhoon indicated that it may be possible to establish South Bay as a Special District to be able to access CCCApply as it both seemed logical and reasonable. The one concern expressed was related to legality issues regarding FERPA and student information sharing by South Bay to its member colleges.

Steve Cushing recommended Counsel John Shupe be contacted to draft an opinion letter from the Board to the Chancellor’s Office. JPA Board Members were also eager to know of legal policy and what further concerns may exist. This will be a huge cost savings to everyone and “work-flow savings” relief.

Motion to approve by, Mr. John Mummert, 2nd by Dr. Kindred Murrillo.

g. Consortium Re-location/Update (D)

As previously reported, the Gavilan Joint Community College District Board has given authorization to its President/Superintendent for use of the District’s bond funds allocated to development of a satellite campus on the Gavilan owned Coyote Valley property with the intent of creating a long term facility intended as a base of operation for the JPA’s South Bay Consortium.

Previous discussions between Gavilan College administration and IBM looked hopeful for the Consortium to lease some structures at the Bailey Road site.

Since the time the IBM facility was built in the 1960's, ADA and ABA standards have changed. The anticipated remediation and retrofitting requirements are expected to

exceed the anticipated budget and has been a deterrent to pursuing the IBM facility as a viable option at this time.

Based on this, President Kinsella has received authority from Gavilan Community College District Governing Board to bring development of facilities to the Gavilan owned property with the intent of creating a long term facility lease with the Consortium.

City of San Jose wants to relocate with us and the additional space would be conducive. This would further enhance regional training growth and would be an ideal location to develop space to have EVOC on site.

V. Adjournment

The July Board Meeting date has been moved to July 31st for a full-day retreat. Discussions will cover larger items requiring further time to discuss and share ideas.

**Next meeting scheduled for: Thursday, July 31st*