



GOVERNING BOARD MEETING AGENDA

South Bay Regional Public Safety Training Consortium

Thursday, October 20, 2016
1:00 p.m. – South Bay Regional Public Safety Training
Room #103

I. Call to Order

Dr. Walter Tribley called the meeting to order at 1:05 p.m.

Present:	Dr. Walter Tribley	Monterey Peninsula College
	Dr. Kathleen Rose	Gavilan College
	Mr. Fred Harris	Gavilan College
	Mr. Alfred Munoz	Hartnell College
	Dr. Kindred Murillo	Lake Tahoe Community College
	Dr. Isabel O'Connor	Cabrillo College
	Dr. Nanette Solvason	Foothill College
	Dr. Gari Browning	Ohlone College
	Ms. Sherrean Carr	Gavilan College
	Mr. Wade Ellis	Gavilan College
	Mr. Steve Crow	Monterey Peninsula College
	Mr. Steve Cushing	SBRPSTC
	Ms. Linda Vaughn	SBRPSTC
	Mr. Michael Lombardo	SBRPSTC
	Mr. Gregg Giusiana	SBRPSTC
	Ms. Melissa Beckwell	SBRPSTC
Absent:	Ms. Michelle Schneider	College of San Mateo
	Mr. Rick Bennett	Mission College

II. Approval of Minutes from July 28, 2016

Motion approved.

III. Public Comment

IV. Closed Session

None.

V. Business

a. Selection of JPA Board Representative for Hartnell College

Mr. Alfred Munoz was selected as the new primary board member for Hartnell College.

Motion: Dr. Kindred Murillo 2nd : Dr. Kathleen Rose

b. Selection of Alternate JPA Board Representative for Gavilan College

Mr. Fred Harris was selected as the new alternate board representative for Gavilan College.

Motion: Dr. Kindred Murillo 2nd : Dr. Nanette Solvason

c. Presentation of FY 2016-17 Consortium Final Budget

Mr. Steve Cushing opened by noting that a lot of work went into the budget and he is very pleased to be in the black, especially considering the upcoming move. Mr. Lombardo cautioned that while it does show the Consortium as “in the black,” the move to Coyote Creek could likely eat into the estimated gain of \$171,885.

Ms. Vaughn explained that the increased value of the FTES has helped the budget immensely. She also advised that realistically speaking, the Consortium is at capacity for FTES generation commitments. It has been a bad fire season, resulting in many fire personnel putting off training. Ms. Vaughn said that she is hopeful that the fire classes will pick back up again in the upcoming rainy season.

She also noted that the equipment fund balance was added to the miscellaneous section. The Consortium is looking to purchase new

equipment, such as vehicles, with that money. The purchase will be amortized over 5 years instead of paying the full balance up front.

The proposed budget was approved.

Motion: Dr. Kindred Murillo 2nd: Dr. Kathleen Rose

d. Audit Report

Mr. Steve Cushing notified the Board that the Consortium had received yet another glowing audit report. The Consortium contracts with a CPA, Mike Ammermon, who reviews the books and works with the staff on a monthly basis. With his help and the hard work of the fiscal staff, the Consortium received a positive, clean audit report.

Mr. Fred Harris inquired as to how often the Consortium rotates its auditor. Mr. Lombardo, stated that the auditor and firm is changed every two years.

The report was approved.

Motion: Dr. Kathleen Rose 2nd: Mr. Alfred Munoz

e. Request Board Resolution

Mr. Cushing reiterated the Consortium's desire to purchase new vehicles for EVOC training. The vehicles the academies are currently utilizing are very dated with extensive maintenance issues. He presented an "Authorization to Purchase" resolution for the Chairman to sign. Dr. Tribley proceeded to read the document and explained it to the Board, allowing them the opportunity to read it if desired.

Mr. Lombardo informed the Board that the cost of the vehicles had already been built into the approved budget. He added that he has secured a low interest rate at 3.8%.

The request was approved.

Motion: Dr. Kathleen Rose 2nd: Dr. Kindred Murillo

f. Substantive Report re: Coyote Valley Site

Due to the upcoming move to the Coyote Valley facility, a substantive report was required in order to maintain the Chancellor's approval of Consortium courses. Ms. Vaughn and Ms. Sherrean Carr composed a detailed report that will be submitted for review and approval by ACCJC committee in February. Dr. Rose informed the Board of her meeting with Dr. Norv Wesley, who said that this was the first time he has seen this type of consortium and that it is a wonderful program.

Motion: Dr. Isabelle O'Connor 2nd: Dr. Gari Browning

g. Gavilan Coyote Valley Site Update

The Coyote Valley site is on-track and the program will likely flourish in the new location. Mr. Lombardo informed the Board that things are moving ahead as planned and that the process of packing will begin shortly. The issue of security and food service still needs to be addressed. Dr. Tribley suggested the need for emergency procedures and response. Mr. Harris is currently in the process of reviewing and updating Gavilan's response procedures and those will be shared upon completion.

The move has been advertised on the Consortium website and a letter announcement has been drafted for distribution to agencies from all over. The Board discussed alternative advertising options and Dr. Rose noted that there would be an open house that she encouraged all to attend. She also suggested publicizing the move on the individual college websites. Ms. Vaughn brought to the Board the idea that the BACCC had called for \$200K in marketing funds. She explained that letters of support from member colleges may be requested.

h. Gavilan MOU with Consortium for Coyote Ed. Ctr.

The initial intent discussed between the Consortium and Dr. Kinsella was for the Consortium to assist with the debt service on the loan for two years after which a bond was to be sought. Dr. Kinsella's perspective was not shared with the Gavilan staff prior to his retirement. Gavilan's current administration cautioned that their budget could not fiscally support that vision and that a happy medium needed to be found. Consortium administrative staff have been meeting with Gavilan toward developing an "equitable MOU" for financial protection. Dr. Rose explained that Gavilan seeks only recovery and share costs at the new site. The Consortium and Gavilan reached an agreement of 40 FTES in exchange for rent of the new Coyote facility. Dr. Rose added that Gavilan wants success for everyone involved and that the basic operating costs needed to be covered, which the 40 FTES should do. She said that it is very important to have public safety training centrally located and that this agreement would be mutually beneficial.

Mr. Lombardo informed the board that the approved budget reflects this arrangement and Dr. Murillo added that the agreement seems to be fair and in-line with expectations.

i. FTES Update

Ms. Vaughn explained to the Board that the Consortium has already fulfilled over 70% of their total FTES commitments. The goal is to be at 90% fulfillment by the Christmas break. Not all courses are articulated at all colleges so the Consortium has to fit FTES into what courses are offered at what colleges which is why some colleges are fully “booked” while others still need FTES scheduled to meet the commitments. Ms.

Vaughn informed the Board that the Curriculum Department is working to update and add courses to more colleges but the approval process is not immediate.

j. SJECCD Lease Extension Agreement with Consortium

There is currently no range at the Coyote Valley facility which poses a problem for the academies that will be conducted at that location. The Consortium reached an agreement with EVC to continue to rent the range until February with a proposed extension to the end of April 2017. The current facility lease extension between the Consortium and SJECCD, which allows for an extension, will not be required unless the move to the Coyote campus is delayed for unforeseen reasons. Mr. Cushing urged the JPA to give some thought to future development of a firing range at the Coyote Valley location.

k. Certifying Agency Update: California Peace Officers Standards and Training (POST)

The Consortium has been dealing with ongoing issues with POST due to change in management. The Consortium has been patient, trying to work with POST but hurdles still need to be overcome. Consortium administrators recently met with the newly appointed POST Executive Director and were assured that POST recognizes the value South Bay represents to the law enforcement agencies in our region. The E.D. shared that he is committed to making POST more responsive to the needs of its partner agencies.

Ms. Cushing shared that there have been issues with members of POST making assumptions and judgments about the Consortium which were demeaning and offensive. If improvement is not forthcoming, Dr. Tribley suggested that the Consortium enlist the JPA Board to have some follow-up communication with POST.

l. Registration Process

The registration process has been an ongoing issue since the start of the Consortium. For a brief period, it appeared as though the CCCApply program might be a solution but unfortunately current regulations inhibit the use of the system the way the Consortium has proposed.

Ms. Vaughn has discussed with Gavilan College the possibility of South Bay staff having access to Gavilan's application/registration system so that the staff at the Consortium would be responsible for the registration process, taking a load off of the staff at Gavilan. It is proposed that all the member colleges provide South Bay staff similar access. The Board were please at the suggestion and agreed it would be best to do this in a staggered approach, starting at one college and slowly branching out. They also agreed that this would take a lot of training resources for IT and staff. Dr. Tribley suggested that a tentative schedule be made for the Board to consider.

m. Assessment Testing

At each college, the PELLETB is listed as a prerequisite to the Basic Police Academy. This exam is structured and evaluated differently than any other requirement test. After reviewing POST guidelines, it was discovered that the exam is needed for employment as a peace officer but not to attend an academy. Colleges are prohibited from requiring a specific group of students from taking assessment tests other than those required of all students attending the colleges. As the PELLETB exam has data-driven support determining success or failure in the Police Academy, the Consortium would prefer to continue using it as an entrance exam rather. Ms. Vaughn asked if it would be possible for the member colleges to accept the PELLETB exam as an alternate to the entrance exam currently given to all students. The colleges advised they would need to take the information and request to their respective Academic Senates and

would need some supporting documentation. Dr. Tribley asked that additional data and information and data be compiled and provided to the Board members.

n. By-laws Amendment

Mr. Michael Lombardo informed the Board of the necessity to amended the JPA By-Laws to reflect SJECCD's withdrawal from the JPA

Motion approved.

VI. Adjourn

**Next JPA Board meeting will be on January 19, 2016 @ 10:00 a.m.*