



GOVERNING BOARD MEETING AGENDA

South Bay Regional Public Safety Training Consortium

Thursday, January 18, 2018
10:00 a.m. – South Bay Regional Public Safety Training
Room #103

I. Call to Order

Dr. Walter Tribley called the meeting to order at 10:00 a.m.

Present:	Dr. Walter Tribley	Monterey Peninsula College
	Dr. Kathleen Rose	Gavilan College
	Mr. Fred Harris	Gavilan College
	Mr. Wade Ellis	Gavilan College
	Mr. Jeff DeFranco	Lake Tahoe Community College
	Ms. Gerlinde Brady	Cabrillo College
	Ms. Michelle Schneider	College of San Mateo
	Dr. Min-Hoa Ta	Ohlone College
	Mr. Benjamin Figueroa	Hartnell College
	Ms. Linda Vaughn	SBRPSTC
	Mr. Michael Lombardo	SBRPSTC
	Mr. Gregg Giusiana	SBRPSTC
	Ms. Kathy Achen	SBRPSTC
Absent:	Dr. Nanette Solvason	Foothill College
	Mr. Rick Bennett	Mission College

II. Approval of Minutes from September 21, 2017

Motion: Mr. Fred Harris 2nd: Dr. Gari Browning

Motion approved unanimously.

III. Public Comment

IV. Closed Session

V. Business

a. Approval of Board Alternate Representative MPC

Mr. David Martin, Vice President of Administrative Services, was approved as the alternate representative for Monterey Peninsula College to the JPA Governing Board.

Motion: Dr. Kathleen Rose 2nd : Mr. Benjamin Figueroa

The motion passed.

b. Coyote Valley Educational Center Update

Mr. Lombardo stated that South Bay has been at the new Coyote Valley location for about a year now and for the most part everything has worked just fine. As with any move, there are some things that will need fixing or modifying. He listed several un-resolved issues including the vendor for the HVAC system which, as Mr. Lombardo elaborated, tends to blow from freezing to scorching hot temperatures. There are also issues with the locker sizes for the students and the smell and taste of the water.

Another issue brought to the Board was a rodent/insect complaint made to OSHA. During the warmer months, South Bay noticed a large population of crickets and mice both outside and inside the building. A temporary fix has been put in place using traps but a more permanent solution was suggested. Because the mice do not like to cross over open area, it was suggested to create a path to separate the buildings from the vegetation surrounding them. Gavilan has also since hired a HEPA VAC.

Overall, Mr. Lombardo stated that the time here at the new facility has been enjoyable and that the partnership with Gavilan has been positive. Dr. Rose seconded this notion and added that the district has been cultivating partnerships with others including IBM, located across the street. She informed the Board of the opportunity to become a part of IBM's "New Collar Initiative" which is program that has partnerships with community colleges across the nation. IBM has approached Gavilan College to be the first California Community College to take part in the program. Meetings will be taking place to establish how new technology curriculum could be instituted at the facilities. This will be a part of Gavilan's increase of academic presence at the Coyote Valley site.

Dr. Rose continued to tell the Board about the district wide conversation regarding the feasibility of a bond. The Board will make the decision to put it on the November 2018 ballot in August of this year. The dollar amount would equal \$248 million for the district that would allow for the colleges to do a number of things for the students throughout the district. A comprehensive educational master plan was completed last spring and is posted on Gavilan's website and a comprehensive facilities master plan is being wrapped up. This bond will allow for additional classroom space at Coyote Valley. Gavilan is also going through a new change in that within 24 months the likelihood of Gavilan's funding going from a basic apportionment model to basic aid model is strong. This will impact the

needs of Gavilan from South Bay in regards to the dependence on FTES. Dr. Rose also included that the Gavilan Board members feel strongly on fixing the roads and safety on Bailey Road, signage for the Coyote Valley site, and landscaping.

c. Director of Business & Student Services Search

A re-organization including the addition of a Director of Business and Student Services was approved during the last meeting. As discussed, South Bay decided to first look for qualified candidates internally. A total of four qualified candidates applied for the position and were interviewed. Two selected candidates will move forward to a final round of interviews on Monday, January 22nd. The selected candidate will begin on February 1st. Mr. Fred Harris inquired as to whether the salary would be paid by the savings from eliminating the third Vice President position to which Ms. Vaughn replied yes. South Bay previously had a Business Services Coordinator and this position was reconfigured to The Director position. Between that salary and the salary from the previous Vice President position, South Bay was able to fund the Director position and bring on additional staff to help in the Business Services department. The expectation is to have more dedicated time and focus on registrations.

d. FTES Update

Ms. Vaughn informed the Board that South Bay is scheduled to meet 99.5% of the FTES commitments. South Bay is currently short in some colleges and over at others. The plan is still to meet 100% of the commitments. Cabrillo has requested additional FTES and is over at Gavilan. There has been some difficulty getting courses approved at MPC and Ohlone but South Bay is working with them to accelerate that process.

e. Substantive Change Reports

South Bay and Gavilan College submitted a substantive report to the Chancellor's office indicating the program move to the new Coyote Valley campus. Lake Tahoe Community College also submitted an abridged report to the Chancellor's Office. South Bay was unsure as to whether the other colleges needed to submit a substantive report as well and whether or not College of San Mateo and Monterey Peninsula College might be absolved of that obligation as they have Consortium Facilities on their campuses. Mr. DeFranco clarified that the report was requested and submitted because of the change to their accreditation process. Dr. Rose stated that each of the colleges needed to confirm this with their Vice Presidents but to her understanding, all colleges need to file a substantive change.

f. Retreat Agenda

The Board members had discussed a tentative Retreat date to discuss, in depth, strategic planning for South Bay. The date was set for February 26th and a second date was added on March 29th, following the scheduled Board Meeting. Day one of the Retreat would be informational with all Board members, A& Rs, CTEs, CIOs, CTE Deans, and CBOs from member colleges in attendance.

The first part of the day would consist of information regarding the structure and mission of South Bay and the second part of the day would be used to begin the strategic planning process. Ms. Vaughn discussed the benefit of using the initial Retreat date as an informational meeting, noting that in order to begin planning; everyone needs to be on the same page as far as what South Bay is, how it runs, and the plans for the future. Dr. Tribley suggested that Katheryn Webb, Interim Dean of Planning, would facilitate the meeting.

Mr. Figueroa inquired as to what the intended outcome would be for these two Retreat dates. Ms. Vaughn responded that she hopes to walk away with a 3-5 year plan and well as 3-5 objectives. The plan would need to be flexible due to the unpredictable nature of South Bay. As things change at the college level, South Bay is directly affected so it is difficult to foresee and create a solid plan. Dr. Tribley noted that the discussion of Coyote Valley expansion, shooting range, etc. would also need to be addressed. The strategic plan will be used as a tool, or guideline, when preparing the future budgets, making sure that objectives and goals are taken into account. Dr. Rose explained the importance of including the strategic plan with the budgets when brought to the Board annually as it allows for the Board to easily see the planning and reasoning behind budgetary decisions.

g. Revised Retreat Agenda

The Board unanimously approved the revised JPA Board Retreat Agenda.

VI. Adjournment

**Next JPA Board meeting will be on March 29, 2018 @ 10:00 a.m.*