



South Bay Regional Public  
Safety Training Consortium  
& the San Jose Fire Department



## Chief Fire Officer 3A Human Resource Management

### **Class Description:**

This course provides students with a basic knowledge of the human resources requirements related to the roles and responsibilities of a Chief Fire Officer including developing plans for providing employee accommodation, developing hiring procedures, establishing personnel assignments, describing methods of facilitating and encouraging professional development, developing an ongoing education training program, developing promotion procedures, developing proposals for improving employee benefits, and developing a measurable accident and injury prevention program.

**Certification Track:** [Chief Fire Officer \(New Track\)](#)

**Instructor:** TJ Welch

### **Date, Time & Location:**

[March 11-13, 2019](#) 0900 hours

San Jose Fire Department Training Center  
255 S. Montgomery St., San Jose, CA. 95110

**Cost:** \$299

Textbooks and required materials will be provided for use in class. Students should bring a laptop or USB compatible device to class as some materials may be provided electronically via a flash drive.

### **Registration Begins October 9, 2018**

To enroll, please contact: South Bay Regional Public Safety Training Consortium at (408) 229-4299 or by email at [firereservations@theacademy.ca.gov](mailto:firereservations@theacademy.ca.gov). Registrations will be accepted up to the date of class if space is still available.

REFUND/CANCELLATION POLICY: No refund will be given if student does not attend and/or cancels 13 (or less) calendar days prior to start of class.