

OpenCCC - College of San Mateo College Instructions

This is a multi-step process where you will:

1. Obtain an OpenCCC Student ID number
2. Obtain a College of San Mateo Student ID number
3. Submit **both** Student ID numbers using the South Bay Registration Form or in the link provided by the class assistant

1. Please [click here](#) to begin the online registration process, then click on Apply:



CSM Home > Admissions and Records > How to Apply & Enroll

Admissions

- How to Apply & Enroll
- Register for Classes
- Residency
- Request a Transcript
- Final Grades
- Meet the Staff
- A & R Forms
- FAQs
- Contact Us

ENROLLMENT SERVICES
Admissions and Records • Cashier • Financial Aid

Step 1: Apply for Admission and Identify an Educational Goal

We are currently accepting applications for Spring 2017 and Summer/Fall 2017.

- Apply Online**
La solicitud disponible en línea le ofrece ayuda en español.
Solo haga clic en el botón "Cambiar a Español".

New and returning students who have **not** taken a class within the San Mateo County Community College District for one or more years must complete the online admission application.

Spring 2017 Final Exams
Saturday, May 20 - Friday, May 26

Summer 2017 Fee Deadline
Wednesday, May 31, 2017

Spring 2017 grades available
Tuesday, June 6, 2017

Sexual Misconduct & Title IX

f t in y o

PETER'S STORY
Step Forward: Priority Registration

<p>Click on Create an Account.</p> <p>If you already have an OpenCCC account Click on Sign In.</p>	<p>Application to College</p> <p>Before applying to college you must first have an OpenCCC account.</p> <p>The OpenCCC single sign-in account allows you to access the online services of the California Community Colleges.</p> <p>OpenCCC is a service of the California Community Colleges Chancellors Office. The information in your account is kept private and secure.</p> <p>Create an Account or Sign In</p>
--	---

Follow the prompts to either create your new account or update an existing one. After creating a new account, you will receive an email from support@openccc.net that will include your new OpenCCC Student ID number. Save your OpenCCC logon and password. Should you apply for any other CA community colleges, you will be able to use them in this system.

2. The system will direct you to fill out the Application for Admission to College of San Mateo. If you are asked to choose a semester, enter the one as instructed or the current semester. If you are asked for a topic of study, choose one closest to the class in which you are enrolling; i.e., Admin of Justice or Law Enforcement. Review the application and submit. You will receive a confirmation page with the following information:

Your application for admission has been submitted to College of San Mateo. Thank you.

The email will also include your name, OpenCCC Student ID number, Term Applied, your email, submission date and confirmation number. Save a pdf version of the confirmation page for your records. The confirmation number is NOT your Student ID number.

Within 72 hours, you will receive an email from Admissions which will contain your new college Student ID number. If you do not receive the email, check your Spam folder.

3. Submit **both Student ID numbers** (Open CCC Student ID & San Mateo Student ID) using the South Bay Registration Form or in the link provided by the class assistant. If no contact is found, email to sbrpstc@theacademy.ca.gov.