



The **ACADEMY**

South Bay Regional Public Safety Training Consortium
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Thursday, September 20, 2012
10:00 am – South Bay Regional Public Safety Training
Room 103

I. CALL TO ORDER

Dr. Steve Kinsella called the meeting to order at 10:13am.

Board Present:	Dr. Steve Kinsella	Gavilan College
	Mr. Henry Yong	San Jose/Evergreen
	Mr. Alfred Muñoz	Hartnell College
	Dr. Ron Travenick	Ohlone College
Absent:	Dr. Susan Estes	College of San Mateo
	Mr. John Mummert	Foothill College
	Mr. Bret Watson	De Anza College
	Dr. Doug Garrison	Monterey Peninsula College
Also Present:	Mr. Steve Cushing	SBRPSTC
	Mr. Mike Lombardo	SBRPSTC
	Mr. Gregg Giusiana	SBRPSTC
	Ms. Linda Vaughn	SBRPSTC
	Ms. Marti Rogers	SBRPSTC

II. APPROVAL OF MINUTES

The meeting minutes from July 19th were approved.
Motion to approve the minutes were made by President Yong and seconded by Mr. Alfred Muñoz. All in favor, with none opposed.

III. CONSENT AGENDA

None

IV. CLOSED SESSION – Personnel Action /Termination Retirement- Approved

V. RECONVENE TO PUBLIC SESSION

VI. REPORT ON CLOSED SESSION

VII. PUBLIC COMMENT

Patrick Miliano, a recent BAM II graduate, addressed the Board to share that he was in process to begin the BAM I course when he learned of the discontinuation of all 3 levels of the BAM course. Mr. Miliano expressed disappointment in regards to the BAM course suspension and requested the Board's intervention to allow the presentation of a BAM I course in order to complete all three levels of BAM.

The Board confirmed the suspension of the BAM Courses was a financially driven decision. Continuing to offer the BAM course at a loss of \$300,000 annually to the Consortium would not be cost efficient and likely financially detrimental if immediate action was not taken.

The Board thanked Mr. Miliano for his time and commended him for his professionalism and respectful presentation given the unfortunate circumstances.

VIII. BUSINESS

a. Personnel Action – Reduction in Force (A)

The suspension of the Basic Academy Modular program pending formal approval accompanies the reduction of one full-time position and the reduction of part-time hours assigned to the Modular Course. If immediate action is taken, savings to the Consortium will estimate \$210,000 for this current fiscal year.

A motion was made by Mr. Henry Yong to approve, seconded by Dr. Travenick, none opposed.

b. Final Budget 2012-13 (A)

The Preliminary Budget approved by the Governing Board in July has since required a couple of modifications by the President Cushing and the Executive Team.

Evergreen Valley College has recently reduced their FTES commitment for this fiscal year in the amount of 100 FTES. President Yong advised current circumstances may possibly change for this fiscal year should enrollment trends look favorable for EVC. Mr. Yong stated he would be open to discussion with fellow College Members for possible ideas.

The Consortium will be operating on deficit spending for the third consecutive year. Fortunately, funds still remaining will be sufficient to sustain this fiscal year's anticipated shortfall.

Dr. Steve Kinsella recommended Member College Representatives consider anticipated FTES commitments for 2012-2013. Advance knowledge of FTES purchase commitments will be necessary from College Members to foresee potential shortages of FTES commitments.

Dr. Ron Travenick of Ohlone College said Ohlone will likely be able to purchase an additional 50 FTES and perhaps another college could purchase an additional 50 FTES.

Steve Cushing and the Executive Team request approval from the Board of the Final Budget for 2012-2013.

A motion was made by Dr. Travenick to approve, seconded by Mr. Alfred Muñoz, none opposed.

c. FTES Summary Report (D)

South Bay and JPA Member Colleges have annual FTES commitment levels for the incoming fiscal year. Meeting close to exact FTES commitment level for each college is one of the goals for South Bay. On the seldom occasion, South Bay has created an overage of more than 3 FTES for a college.

In FY 2011-2012, South Bay moved more than 200 FTES between three member colleges in order to compensate for the unanticipated notice of reduction in FTES commitments and others increased FTES commitments. The late notice of cancelation subsequent registration of new courses still resulted in full commitment values not realized for three of our nine member colleges.

It has not been the practice for South Bay to invoice colleges the value of additional FTES generated. South Bay has not issued credit back to colleges for minor shortages.

In July of 2012, South Bay was invoiced by one of its member colleges for a shortage of approximately 2 FTES. The Executive Team has presented this to the Board for discussion to request their opinion and feedback whether a policy should be developed regarding over/under values generated for the colleges by the Consortium.

d. 2012 Independent Auditors Report (A)

South Bay presented the Final Report of our annual independent audit.

South Bay received strong compliments from the Board for an excellent financial report. Auditors found full compliancy within internal controls under *Government Auditing Standards*.

A motion was made by Dr. Travenick to approve, seconded by, President Henry Yong, none opposed.

IX. ADJOURNMENT

Meeting adjourned at 11:13 am.

Next meeting is scheduled for January 17, 2013.