



## GOVERNING BOARD MEETING AGENDA

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*South Bay Regional Public Safety Training Consortium*

**Thursday, May 21, 2015**

**10:00 am – South Bay Regional Public Safety Training  
Room #103**

**I. Call to Order**

Dr. Steve Kinsella called the meeting to order at 10:00 a.m.

Present:	Dr. Steve Kinsella	Gavilan College
	Dr. Walter Tribley	Monterey Peninsula College
	Ms. Laura Weaver	Ohlone College
	Mr. Rick Bennett	Mission College
	Mr. Peter Fitzsimmons	Evergreen Valley College
	Mr. Jeff DeFranco	Lake Tahoe Community College
	Ms. Michelle Schneider	College of San Mateo
	Mr. John Mummert	Foothill College
	Ms. Kathleen Welch	Cabrillo College
	Mr. Steve Cushing	SBRPSTC
	Ms. Linda Vaughn	SBRPSTC
	Mr. Michael Lombardo	SBRPSTC
	Mr. Gregg Giusiana	SBRPSTC
	Ms. Melissa Beckwell	SBRPSTC
Absent:	Mr. Steven Garcia	Hartnell College

**II. Approval of Minutes from January 15, 2015 (A)**

Motion approved

**III. Public Comment**

None

**IV. Closed Session**

None

**V. Business**

- a. **Approval of Cabrillo College's request to join the JPA**

After several months of discussion between the Consortium and Cabrillo College, the Cabrillo College Board of Trustees has approved their college's membership in the JPA.

Mr. Jeff DeFranco questioned the agenda and priorities of the Consortium with the addition of the new college. Mr. Steve Cushing responded that the Consortium is dedicated to providing public safety training at a reasonable cost and by doing so, will put every effort into meeting commitments made to the member colleges.

Motion to approve by Mr. Peter Fitzsimmons and 2<sup>nd</sup> by Mr. John Mummert.

**b. Selection of Board Representative/ Cabrillo College**

Cabrillo College designated Dr. Isabel O'Connor, Dean of Human Arts and Social Sciences, as its primary representative to the JPA Governing Board.

Motion to approve by Mr. Jeff DeFranco and 2<sup>nd</sup> by Mr. Peter Fitzsimmons.

**c. Evergreen Valley College Withdrawal from JPA**

Evergreen Valley College, due to its new Basic Aid status, informed the Consortium of its desire to drop its FTES from 25 to 0 in the upcoming year.

The district stated that although Evergreen Valley College would not be participating in the Consortium's FTE program, it would like to remain a voting member of the JPA. This request conflicts with JPA By-Laws which specify that participating college membership requires a minimum of 25 FTE commitment.

The Consortium has established a strong professional relationship with Evergreen Valley College over the years and expressed its desire to maintain said relationship. Evergreen was a major support in the creation of the Consortium which allowed local agencies such as San Jose to train their recruits close by. Dr. Steve Kinsella discussed the importance of this relationship and the value it has to the Consortium. He stated that with the recent expansion of the Consortium, keeping the district in the JPA is more valuable than the 25 FTES. It would be beneficial for both parties as Evergreen would not be responsible for servicing San Jose PD and the Consortium could take the 25 FTES Evergreen no longer needs and move it over to another college.

The District also currently processes pay roll for the JPA instructors, used by the Consortium. The Board discussed several options regarding the district's JPA member status, finally agreeing to amend the by-laws to approve retention of JPA membership status with Board approval in those instances where a college/district provides fiscal or facility support to the JPA. Mr. Peter Fitzsimmons also referenced Section One of the by-laws and requested that "Evergreen Valley College" be amended to instead read "San Jose-Evergreen Community College District". All changes will be reviewed at the upcoming meeting.

**d. FTES Update**

Ms. Linda Vaughn expressed to the Board that South Bay is currently at 101%, 38 FTE over the total commitments. Although this is good news for the

Consortium as a whole, South Bay is confident that it will not be able to make the FTES requirement for Monterey Peninsula College.

We had a number of last minute requests for Fire Program courses that due to time and curricular conflicts we are unable to register at the current member colleges. Because Cabrillo has been officially approved to join the JPA, a solution to a curriculum conflict appears to have been found. Cabrillo has open entry/open exit courses available and the courses can be placed into currently open sections at Cabrillo, so the FTES will not be lost. The Consortium anticipates registering about 11-12 FTES at Cabrillo.

**e. CCCApply Update**

Ms. Vaughn shared that during a conference call in April regarding CCCApply; the steering committee decided that South Bay would be an excellent model for future JPA organizations. The steering committee has set up a work group to ensure that everything will run smoothly and upon completion, South Bay will be the first “special district” to be set up to use CCCApply. The hope is that this program will be up and running within nine months.

**f. Consortium Funding**

In the December meeting, the board agreed to a 1% increase which has helped the Consortium significantly by removing \$100,000 of deficit this year. There is still financial concern with the upcoming move to the Coyote Creek facility and the Consortium requested that the board consider a new share closer to 60-40.

Dr. Kinsella stated that Gavilan has set aside 12 million of the total 17 million needed to assist the Consortium with its move to the new Coyote Creek location. He went on to support South Bay by stating that the proposed 40-60 split would help fund the remaining 5 million.

No rent payments will be made after the move but the Consortium will endure a debt service amount of around \$500,000 per year and Gavilan College will not be able to support this fee. Dr. Steve Kinsella suggested that a 40-60 split would be hugely beneficial to the Consortium with a minimal impact to the individual colleges.

Motion to approve 60-40 split by Mr. DeFranco and 2<sup>nd</sup> by Mr. Bennett.

Mr. Peter Fitzsimmons abstained.

**g. Consortium Instructional Equipment Funding**

The board opened the discussion regarding Instructional Equipment funding. Dr. Steve Kinsella spoke about South Bay's inability to access certain State funds, such as instructional equipment, otherwise eligible to colleges. Currently, costs of computers, vehicles, and other necessary equipment are being covered by the Consortium's General Operating Budget. Some discussion was had related to how the colleges might be able to share these funds and whether that approach conflicts with the Chancellor's guideline. Dr. Kinsella opined that the JPA is, by design, a part of each of the JPA member college and can legitimately be viewed as an extension of each college's educational program. An in-depth

planning session will take place immediately after the next board meeting on July 16, 2015.

**h. Consortium Name Change**

With the success, outreach and increase in JPA partnerships well beyond the “South Bay” region, it was suggested that a name change for the JPA might be beneficial. Ms. Laura Weaver suggested the name “Northern California Public Safety Training Consortium.”

Motion to approve name change by Ms. Laura Weaver and 2<sup>nd</sup> by Mr. John Mummert

*\*Next JPA Board meeting will be May 21, 2015 at 10:00 a.m.*