



GOVERNING BOARD MEETING AGENDA

South Bay Regional Public Safety Training Consortium

Thursday, February 11, 2016
10:00 am – South Bay Regional Public Safety Training
Room #103

I. Call to Order

Dr. Steve Kinsella called the meeting to order at 10:00 a.m.

Present:

Dr. Steve Kinsella	Gavilan College
Dr. Walter Tribley	Monterey Peninsula College
Mr. Marty Parsons	Hartnell College
Mr. Rick Bennett	Mission College
Dr. Kindred Murillo	Lake Tahoe Community College
Dr. Gari Browning	Ohlone College
Dr. Isabel O'Connor	Cabrillo College
Mr. Steve Cushing	SBRPSTC
Ms. Linda Vaughn	SBRPSTC
Mr. Michael Lombardo	SBRPSTC
Mr. Gregg Giusiana	SBRPSTC
Ms. Melissa Beckwell	SBRPSTC

Absent:

Mr. Peter Fitzsimmons	SJECCD
Ms. Michelle Schneider	College of San Mateo
Ms. Nanette Solvason	Foothill College

II. Approval of Minutes from August 13, 2015 (A)

Pg 3 correction by Dr. Isabel O'Connor

Motion to approve: Rick Bennett, 2nd: Gari Browning

III. Public Comment

None

IV. Closed Session

None

V. Business

a. Electronic Board Packets

The Consortium has continuously provided hard copy Agenda packets to the board members prior to each meeting. This practice has become an unnecessary financial expense, totaling around one thousand dollars spent per year. As technology has improved, sending electronic copies of the Board Meeting Documents is a viable alternative. Mr. Lombardo also added that in addition to the cost savings we have the benefit of being able to make last minute amendments to the agenda items. The Consortium asked that the Board consider authorizing electronic packets in place of the hard copies as the preferred method of delivery with the added bonus of being more cost effective.

Motion to approve: Dr. Walter Tribley 2nd: Mr. Rick Bennett

b. SJECCD Withdrawal from JPA

Mr. Cushing informed the Board of SJECCD's notice of its intent to withdraw from the JPA, effective June 30, 2016. SJECCD has agreed to continue to allow the Consortium to utilize the range and facilities, and have already negotiated an extension to the lease. Mr. Cushing stated that the Consortium's lease is up in July and that SJECCD has agreed to a compromise of monthly payments from July 1, 2016 to February of 2017, totaling roughly twenty thousand dollars per month. The development and planning for the new location has been stalled for various reasons and knowing this, SJECCD has graciously informed the Consortium that if it were to be delayed even longer, it could stay at the Evergreen location for a few additional months.

Ms. Linda Vaughn stated that all of the instructors paid by the consortium are currently board approved by Evergreen, which will cause the biggest change with the impending withdrawal. By nature of our agreement and bylaws, the instructors have to be Board-approved by one of the member colleges and accepted by all participating member colleges. Dr. Kinsella has offered to board approve the instructors through Gavilan College. Mr. Lombardo noted that an email was sent to the board members inquiring about the colleges' pay schedules for consideration during this transition. The Consortium instructors are currently paid \$42.89 an hour and the Consortium absorbs the additional adjunct faculty costs, totaling around 4%. If the Consortium were to increase this number, the additional costs being paid by the Consortium would increase as well. Currently, the Consortium pays about \$90,000-\$130,000 in faculty costs monthly.

Mr. Cushing closed with an acknowledgement of gratitude towards SJECCD for their hospitality over the last 20 plus years.

Motion: Dr. Kindred Murillo 2nd; Dr. Walter Tribley.

Motion unanimously passed.

c. FTES Update

Ms. Vaughn explained that with both the Fire and Law Enforcement programs expanding, there has been a great deal more interest in POST courses. State Fire has recently undergone some changes and these changes have increased interest in Consortium courses from fire agencies.

Mr. Cushing elaborated on the Consortium's relationship with POST. He explained that due to transition within that agency, the process of funding and approving courses has been affected. All of the POST courses offered by the Consortium have waiting lists. The Consortium is working closely with POST to assist in getting courses approved.

d. Chancellor's ISA Update

Although there have been quite a few changes, the Consortium has been strictly adhering to the Chancellor's ISA regulations. According to Ms. Vaughn, all Consortium courses have always been open enrollment and that the Consortium services the largest number of self-sponsored students in both basic academies and in-service classes. Our in-service courses tend to serve those who are employed but we allow self-sponsored students to attend should they want to. Most "self-select" out when they realize the courses are not delivered on a standard semester schedule (Monday/Wednesday or Tuesday/Thursday). Ms. Vaughn advised that curriculum will need to be updated to include detailed prerequisites. In addition to this, the existing prerequisite of "POST Certificate" means one thing to law enforcement and another to the Chancellor's Office so the verbiage will need to be changed. The Consortium is instead listing the skills needed prior to attending the course so as to ensure that the students are adequately prepared for the material being covered.

Dr. Tribley inquired as to whether there was an update regarding the CCCApply. Ms. Vaughn articulated that there was a problem presented for the colleges having to register everyone in the system. As it stands, the program does not currently work for the Consortium but those involved in the Online Initiative are working to change the language within regulation in order for it to be utilized.

e. Instructional Equipment

The Consortium requested that the board members consider possible ways to distribute funding awarded to the colleges for Instructional Equipment. The board members were in agreement that a budget submitted several months in advance would be helpful in determining the amount they could allocate to the Instructional Equipment fund. They were also in agreement that the fund from which the money would be given should be left up to the individual colleges, as each college needs to be mindful of their own campus needs. The idea of setting an amount on an FTES basis was well received by the board. Dr. Tribley inquired as to what would happen should the FTES targets not be met. Ms. Vaughn suggested that the bill per college be spread across several payments throughout the year. Dr. O'Connor noted that she liked this idea but that a time frame needed to be established so the colleges would be able to coordinate with their budgeting entities.

Dr. Murillo made a motion to allocate \$100 per FTES beginning the upcoming fiscal year with the colleges determining where the money

would come from. Dr. Tribley seconded this motion. Mr. Steve Cushing thanked the board for the discussion, adding that sharing of this funding source was the initial goal of the Consortium.

**Next JPA Board meeting will be on May 19, 2016 @ 10:00 a.m.*