



GOVERNING BOARD MEETING AGENDA

South Bay Regional Public Safety Training Consortium

Thursday, July 20, 2017

**1:30 p.m. – South Bay Regional Public Safety Training
Room #103**

I. Call to Order

Dr. Walter Tribley called the meeting to order at 1:33 p.m.

Present:	Dr. Walter Tribley	Monterey Peninsula College
	Dr. Kathleen Rose	Gavilan College
	Dr. Eric Ramones	Gavilan College
	Mr. Brad Deeds	Lake Tahoe Community College
	Ms. Gerlinde Brady	Cabrillo College
	Mr. Rick Bennett	Mission College
	Ms. Michelle Schneider	College of San Mateo
	Mr. Benjamin Figueroa	Hartnell College
	Ms. Linda Vaughn	SBRPSTC
	Mr. Gregg Giusiana	SBRPSTC
	Ms. Melissa Beckwell	SBRPSTC

Absent:	Mr. Moaty Fayek	Foothill College
	Dr. Gari Browning	Ohlone College

II. Approval of Minutes from May 18, 2017

Ms. Michelle Schneider noted that the date in item C needed to be altered to read June 30th, not 31st.

Motion approved.

III. Public Comment

IV. Closed Session

In closed session, the Human Resources Department of Gavilan College assisted the Governing Board in interviewing three candidates for the position of President of the South Bay Regional Public Safety Training Consortium. By a unanimous vote of the members present, the Governing

Board selected Ms. Linda Vaughn to be the next president. The appointment is contingent upon successful completion of a reference check and contract.

Members present in closed session:

Dr. Walter Tribley- Monterey Peninsula College

Dr. Kathleen Rose- Gavilan College

Dr. Gari Browning- Ohlone College

Mr. Brad Deeds- Lake Tahoe Community College

Ms. Gerlinde Brady- Cabrillo College

Mr. Rick Bennett- Mission College

Ms. Michelle Schneider- College of San Mateo

Guest:

Dr. Eric Ramones- HR Gavilan College

V. Business

a. Selection of JPA Board Vice Chair

Dr. Gari Browning was nominated and approved as the JPA Board Vice Chair Person.

Motion: Dr. Kathleen Rose 2nd : Mr. Rick Bennett

The motion was approved unanimously.

b. Selection of Primary JPA Board Representative for Foothill College

Dr. Nanette Solvason was approved as the primary board representative for Foothill College.

Motion: Mr. Ben Figueroa 2nd : Dr. Kathleen Rose

The motion was approved unanimously.

c. Selection of Primary JPA Board Representative for Cabrillo College

Ms. Gerlinde Brady was approved as the primary board representative for Cabrillo College.

Motion: Ms. Michelle Schneider 2nd : Mr. Ben Figueroa

Motion passed. Ms. Gerlinde Brady abstained.

d. Selection of Interim President/CEO of South Bay

Ms. Linda Vaughn was appointed to the position of interim President and CEO, retroactive to the date of Mr. Steve Cushing's retirement. Permanent status will be determined by the Board at the next meeting, pending a successful reference check and contract.

Dr. Kathleen Rose commended Ms. Vaughn for her dedication to South Bay and spoke enthusiastically about the new ideas and strategies she would be working with the Board to implement.

Motion: Mr. Brad Deeds 2nd: Mr. Ben Figueroa
The motion was approved unanimously.

e. Resolution re: 457B Retirement Plan

The new 457B Retirement plan showed a blank date and South Bay hoped to implement the plan as soon as August 1st. Mr. Figueroa asked about the fiscal impact of the implementation date. Ms. Vaughn advised this was Resolution did not change the fiscal implications of the retirement plan offered to employees. South Bay was required to move from a 401K to a 457B. South Bay anticipated only two additional employees to engage in the program and the employer match remained at 1%.

Motion: Ms. Michelle Schneider 2nd: Ms. Gerlinde Brady
The motion was approved unanimously.

f. 2016-17 Final FTES Report

Ms. Vaughn explained that South Bay is just 1.85 FTES shy of fulfilling its commitment total commitment numbers. Although we were short at a couple of the colleges, they were not invoiced for the final allocation amounts as a shortcoming was expected due to curricular and enrollment issues. Other member colleges were able to accept additional FTES and will be invoiced once courses have been reconciled. This will ultimately be a positive impact for South Bay.

Mr. Figueroa inquired as to whether South Bay could foresee a point where FTES, as a whole, would come up short and cannot make it up. Ms. Vaughn responded that the numbers are generally close to what is predicted for the year; however issues with registration have caused a drop in FTES. Ohlone College changed over to online-only registration mid-year causing some issues with students who had pre-registered for South Bay courses articulated at Ohlone. Ms. Vaughn reiterated that the registration process has likely been the cause of the FTES coming up short at some of the colleges as South Bay is having a hard time keeping track of the students. South Bay does not have access to the online students and the information given is very limited. She noted that her hope and expectation would be that South Bay would continue to make its commitments to the colleges.

g. Registration Process

Ms. Vaughn reminded the Board of the redundancies occurring when registrations were done via pencil and paper. South Bay enters all of the student information then the college registration staff enters it as well,

performing the exact same tasks. CCCApply appeared to be the resolution to this conflict, allowing colleges to share student information. Due to an information breach at a number of the colleges, the process was halted and South Bay was given no access to the database. South Bay has to rely on the students themselves and the colleges to provide student information and has, as a result, lost enrollment.

Ms. Vaughn noted that there is no issue with colleges sharing information with other colleges and with CCCApply, students agree to have their information shared between colleges. She added that a meeting should occur including IT personnel and registrars to assess a solution to the issue. Mr. Bennett informed Ms. Vaughn that a formal request would need to be made from South Bay in order to start the process of granting access to the college systems and student database.

VI. Adjournment

**Next JPA Board meeting will be on September 21, 2017 @ 10:00 a.m.*